



Business Talent (Permanent) Visa (subclass 132)

Document checklist for visa applications

Please refer to this checklist if your nominated business(es) operates in the **People's Republic of China ("the PRC")**.

For information on what this visa let you do and general eligibility, please see [Business Talent \(Permanent\) Visa \(subclass 132\)](#)

This application document checklist details the information and supporting documents required to assist with the lodgement of a complete visa application. You may be required to provide additional information and documentation after your application is lodged.

This checklist does not highlight all criteria required to be met for the grant of the visa; it only lists what documents are required to support your application.

For guidelines on documentation requirements, please refer to: [Documentation Guide for Business Innovation and Investment Visa Applications from PRC residents](#)

You should provide your supporting documents to the Hong Kong Business Skills Processing Centre immediately after you have lodged your online application. Due to the volume of evidence required, we cannot accept these documents by email. All documents must be sent by post or courier to the Australian Consulate-General Hong Kong at

Hong Kong Business Skills Processing Centre
23/F, Harbour Centre
25 Harbour Road
Wanchai, Hong Kong

Please do not email attachments as this will cause delays in the processing of your application. We do not send acknowledgement advices for the receipt of attachments.

Certifying and translating documents

Unless asked to do otherwise, you should provide 'certified copies' of original documents, rather than the original documents. For further information on certified documents, please refer to [Certifying Documents](#)

Any document in a language other than English must be accompanied by accredited English translations.

- A translator in Australia must be accredited by the National Accreditation Authority for Translators and Interpreters.
- A translator outside Australia does not need to be accredited, but they must endorse the translation with their full name, address, telephone number, and details of their qualifications and experience in the language being translated.

Can someone else assist me in relation to my visa application?

If you require assistance with your visa application you may consider engaging a registered migration agent to help you in your dealings with the department. The Office of the MARA website has a list of all agents with a valid registration. Please see "[Registered Migration Agent](#)"

Please note that claims made in the application and supporting documentation may be subject to verification checks. Site visit to the business premises may be conducted at any time during the assessment process. If you provide us with fraudulent documents or claims, this may result in processing delays and possibly your application being refused.

IMPORTANT: Please provide a selection of documents and supporting evidence that best supports your claims, as processing may be delayed when excessive documents are provided.

Significant Business History stream

If you are invited to apply for the subclass 132 visa in the Significant Business History stream, please provide the documentation under sections A to C.

A. BUSINESS DOCUMENTS	
<p>1) Overview</p> <ul style="list-style-type: none">i) Overview of your business career. If any of your business has operated at a loss, is or has been subject to insolvency, receivership, liquidation or bankruptcy, please provide further detailsii) Overview of your business intentions in Australia: a business plan or statement to indicate your intentions to actively participate in and manage a qualifying business; describing your proposed business activities in Australia; how your role in the business requires you to be resident in Australia and indicating how the business will benefit Australia economically	
<p>2) Business Ownership</p> <ul style="list-style-type: none">i) Business Licenceii) To support ownership claims prior to 1 March 2014, provide capital verification reports, share transfer agreements etc. as certified ('chopped') by the supervising Administration for Industry & Commerce (AIC) office or Bureau of Market Supervision (市场监管局)iii) To support ownership claims from 1 March 2014, provide company's Memorandum of Association and annual reports filed with the AIC or Bureau of Market Supervision with information on company profile, capital contribution and shareholding structureiv) Historical company extracts issued by the supervising AIC office or Bureau of Market Supervisionv) Partnership agreement, Articles of Association, joint venture agreement, Ministry of Commerce approval for establishment of foreign investment enterprises where applicable	
<p>3) Financial Documentation</p> <ul style="list-style-type: none">i) Review report on the financial statements of the business (balance sheet and profit & loss statement) in accordance with International Standard on Review Engagements ('ISRE') 2400 for 2 of the 4 fiscal years immediately before the time of invitation to apply for the visa (see Documentation Guide for details)ii) Certified true copies of Profits/Enterprise Income Tax returns and payment receipts and Business/Value Added Tax returns and payment receipts filed with the Taxation Bureau for the 2 fiscal years under review	
<p>4) Management</p> <ul style="list-style-type: none">i) Organisational chart showing your position in the business, staff attribution, management reporting lines and functional responsibilitiesii) Photos of the business, including premises and business activities (max. six photos)iii) Business card with current business address and your mobile phone number	

<p>iv) Evidence that you have participated in the day-to-day management of the business for two of the four fiscal years before you were invited to apply, such as business contracts, minutes of meetings and documents authorised by you</p> <p>The evidence needs to demonstrate your involvement in decisions about the management of all or substantial part of the business and responsibility for such areas as strategic management, recruitment, price structure, business profitability and expenditure</p>	
---	--

<p>B. NET ASSETS OF APPLICANT AND/OR SPOUSE OR DE-FACTO PARTNER AVAILABLE FOR TRANSFER WITHIN 2 YEARS OF GRANT</p> <p>* All assets to be valued at the same date within 3 months preceding the time of invitation to apply for the visa</p>	
<p>1) A Form 1139A Statement of Assets and Liabilities Position (SALP) outlining ALL assets and liabilities position</p>	
<p>2) For cash assets - bank statements, fixed term deposit certificates on one date* within the 3 months preceding the time of invitation to apply for the visa. All bank statements must have the same date of issue</p>	
<p>3) For real estate assets - evidence of ownership and value of properties (title deeds, evidence of purchase, evidence of mortgages or other encumbrances against properties, valuation* in accordance with standards set out in the Documentation Guide)</p>	
<p>4) For business net assets – evidence of ownership and value to be supported by a review report in accordance with ISRE 2400, the balance date should be a date within the 3 months preceding the time of invitation to apply for the visa *</p>	

<p>C. SOURCE OF FUNDS FOR START UP CAPITAL OF THE BUSINESS, LOANS TO THE BUSINESS OF APPLICANT AND/OR SPOUSE OR DE-FACTO PARTNER, AND NET ASSETS OF APPLICANT AND/OR SPOUSE OR DE-FACTO PARTNER</p>	
<p>1) A signed declaration by the applicant on details of how those assets were acquired</p>	
<p>2) Evidence to substantiate claims made in the declaration on source of funds (see Documentation Guide)</p>	

Venture Capital Entrepreneur stream

If you are invited to apply for the subclass 132 visa in the Venture Capital Entrepreneur stream, please provide the documentation under sections D.

<p>D. VENTURE CAPITAL</p>	
<p>1) An overview of your business career and intentions in Australia, including a statement outlining your intended business activities and a description of your research or study in relevant sectors in Australia. Evidence of your genuine and realistic commitment to continuously maintain a substantial ownership interest in the intended business in Australia and to engage directly and continuously in the daily management and decision making of the business</p>	
<p>2) A legal binding venture capital agreement with an Australian company that is a</p>	

<p>member of the Australia Private Equity and Venture Capital Association Limited (AVCAL) with Venture Capital membership to receive venture capital funding of at least AUD1 million from an Australian venture capital firm</p> <p>3) A letter stating that the funding is for the start-up, development or expansion of a business, or for product commercialisation in Australia</p>	
--	--

Documents for all applications

You should provide the documents in sections E and F regardless of which stream you have been invited to apply.

E. ENGLISH LANGUAGE ABILITY	
<p>1) All applicant aged 18 years or older at the time of application should have at least functional English. "How can I prove I have functional English?" explains how you can demonstrate your language ability.</p> <p>2) If you or your dependants have less than functional English, provide a statement indicating your intention to pay the second visa application charge for each person with less than functional English.</p>	

F. PERSONAL DOCUMENTS	
1) Certified copies of the biographical pages of the current passports of all people included in the application (where passport is renewed after application lodgement, certified copy of the renewed passport is required to be submitted)	
2) Identity cards issued by the PRC authority and HKSAR authority where appropriate	
3) Notarial certificates of birth for all applicants (and hospital issued birth certificates where available)	
4) If any applicant included in the application has changed their names, provide a notarial certificate of the name change	
5) Household registration	
6) Marriage certificate or evidence of defacto relationship for at least 12 months (e.g. joint bank account statements, joint ownership of major assets)	
7) Divorce certificate and evidence of custody for children where appropriate	
8) Evidence of financial dependency for all dependents aged 18 or older	
9) If any dependent child included in the application is adopted, provide the official adoption certificate and adoption papers	
<p>10) If you want to bring a child younger than 18 years of age with you to Australia, and that child's other parent is not included in the application, you will need documentary evidence that you have the legal right to bring that child to Australia, including:</p> <ul style="list-style-type: none"> • a notarial statement of consent from the non-migrating parent together with contact number of the parent giving consent; or • a completed form 1229 (consent form to grant an Australian visa to a child under the age of 18 years) with a certified copy of the non-migrating parent's 	

<p>government-issued identification document (e.g. passport) with their photograph and signature; or</p> <ul style="list-style-type: none"> • Certified copies of official legal documents, such as a court-issued order permitting the removal of the child for settlement in Australia 	
<p>11) 1 recent (not more than 12 months) passport sized photo of each applicant (print the name of the person on the back of each photo)</p>	
<p>12) Applicant's address in Chinese characters</p>	
<p>13) Certified copy of military discharge certificate for applicants who have served in the armed forces of any country for any length of time, in either a voluntary or compulsory capacity, in the past 10 years</p>	